

Internal Visitors Policy

About Bisley

The Bisley Office Furniture Group conducts its business from its manufacturing site at Newport in South Wales, Bagshot in Surrey and the showrooms located in Dallington Street, London and the Calico Building, Manchester. Bisley is a UK manufacturer of a wide range of steel storage products predominantly for the business workplace, with ranges designed for those working from home for both the UK and international markets. Bisley also manufactures industrial storage products designed for use in heavy engineering environments for both the commercial and private sectors.

Internal Visitors Policy

In order to comply with our statutory obligation, the Company must ensure the health, safety and well being of all employees and visitors who attend site.

As part of this statutory requirement, all Bisley employees and visitors are required to wear protective footwear and ear defenders whilst on the factory floor.

1. Please ensure that the pre-arrival visitors guide is sent to anyone you are inviting to site.
2. When your visitors arrive on site, please ensure that they receive a copy of the on-arrival guide and that it has been read and understood.
3. Please ensure that before entering the factory areas, you and your visitors are wearing the correct PPE to avoid any delays.
4. The safety of any visitor or customers invited to site is paramount. Please ensure that they are accompanied at all times and that they adhere to the green walkways.

Signed *R Costin*

Richard Costin
Chief Executive

Date 1st August 2024